



**BY-LAW NO. 2023-58**

**DATE:** December 6, 2023

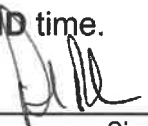
**MOVED BY:** Councillor Hamer

**SECONDED BY:** Councillor Blower

**THAT** By-law No. 2023-58

Being a By-law to Adopt a Landfill Site and Transfer Station Operational Procedures and to rescind By-law 2022-32 and By-law 2022-63.

be introduced and read a **FIRST** and **SECOND** time.


**Carried**   
Signature

**Defeated** \_\_\_\_\_  
Signature

**MOVED BY:** Councillor Ryman

**SECONDED BY:** Councillor Constable

**THAT** By-law No. 2023-58 be read a **THIRD** time, **PASSED, SIGNED** and **SEALED** this 6<sup>th</sup> day of December, 2023

**Carried**   
Signature

**Defeated** \_\_\_\_\_  
Signature

<u>DIVISION LIST</u>	<u>FOR</u>	<u>AGAINST</u>
<b>First and Second Reading</b>		
Councillor Blower	_____	_____
Councillor Constable	_____	_____
Councillor Hamer	_____	_____
Councillor Ryman	_____	_____
Mayor Robinson	_____	_____
<b>Third Reading</b>		
Councillor Blower	_____	_____
Councillor Constable	_____	_____
Councillor Hamer	_____	_____
Councillor Ryman	_____	_____
Mayor Robinson	_____	_____

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

**BY-LAW NO. 2023-58**

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Being a By-law to Adopt a Landfill Site and Transfer Station Operational Procedures and to rescind By-law 2022-32 and By-law 2022-63.

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**WHEREAS** pursuant to Section 224, of the Municipal Act S.O.2001, as amended, it is the role of Council to represent the public and to consider the well-being and interests of the municipality, and to develop and evaluate the policies and programs of the municipality, to determine which services the municipality provides;

**AND WHEREAS** Council deems it appropriate to adopt a landfill site operational procedures policy, attached hereto and forming part of this by-law, which will outline the necessary operational procedures to affect action and give credence to the directions of the Municipal Council and to ensure that all landfill users are treated in a fair and equitable matter.

**NOW THEREFORE** the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. That the Landfill Site and Transfer Station Operational Procedures attached hereto as Schedule "A and B" is hereby approved and that the Mayor and Clerk are authorized to execute the said policy on behalf of the Municipality.
2. That By-law No. 2022-32 is hereby rescinded.
3. That By-law No. 2022-63 is hereby rescinded.
4. This By-law shall come into effect on January 1, 2024.

**READ a FIRST and SECOND** time this 6<sup>th</sup> day of December 2023.



Mayor



Clerk

**READ a THIRD** time, **PASSED, SIGNED and SEALED**, this 6<sup>th</sup> day of December 2023.



Mayor



Clerk

**Landfill Site and Transfer Station Operational Procedures**

**1. Purpose:**

This document has been prepared to define the operational procedures of the McDougall Landfill Site located at 214 McDougall Road and the Transfer Station located at 8 Municipal Drive. This document will outline the necessary operational procedures to affect action and give credence to the directions of the Municipal Council and to ensure that the landfill and transfer station users are treated in a fair and equitable manner.

**2. Council Policy:**

The Council will establish the operating policies and procedures for the McDougall Landfill Site and Transfer station located within the Municipality of McDougall.

The Policies and Procedures are meant to:

- a. Define authorities;
- b. Establish access to sites;
- c. Define materials that are accepted at the Landfill and Transfer Station;
- d. Set out a fee schedule for material accepted at the Municipal Landfill; and
- e. Outline that Health and Safety procedures be established and adhered to at all times.

**3. Hours of Operation:**

**Landfill Site**

Monday to Friday	8:00 a.m. to 4:00 p.m.
Saturday	8:00 a.m. to 4:00 p.m. the landfill will be open the second Saturday of each month (for McDougall residents only)
Sunday	Closed

The landfill site will be closed on all statutory holidays.

In the case of Easter weekend, the landfill site shall be open on Easter Monday between the hours of 8.00 a.m. and 4.00 p.m.

**Transfer station**

Monday, Tuesday	8:00 am to 4:00 pm
Wednesday, Thursday	CLOSED
Friday	7:00 am to 6:00 pm
Saturday	8:00 am to 4:00 pm
Sunday	9:00 am to 5:00 pm

The transfer station will be open on Holiday Mondays from 8:00 am to 4:00 pm unless otherwise specified in the Municipal Holiday Schedule.

**4. Definitions:**

- a. **Administrative Powers, Duties and Functions** means matters required for the management of the municipality as per Council approved policies and procedures.
- b. **Brush** includes tree branches, limbs, twigs and other material, which may be designated by the municipality.
- c. **Bulky Items** includes large household articles such as furniture, bedsprings, mattresses, carpeting, barrels, boxes, and any other discarded material which would normally be accumulated.
- d. **CFC Appliances** include appliances potentially containing Freon (eg. refrigerators, air conditioners etc.)

- e. **Collection Area** means the municipalities identified in the Landfill Certificate of Approval for the landfill, and Municipality of McDougall Residents for the transfer station/ landfill.
- f. **Commercial Hauler** means anyone hauling material in a commercial vehicle
- g. **Commercial Unit** includes Multi Unit Residential Buildings and Industrial, commercial or institutional units.
- h. **Commercial Waste** consists of waste from premises for the purpose of a trade or business or for the purpose of sport, recreation, education, or entertainment.
- i. **Construction and Demolition Waste** includes any material relating to construction, demolition and or renovation.
- j. **Council** means the Council for the Municipality of McDougall
- k. **Director of Operations** means the Director of Operations for the Municipality of McDougall.
- l. **Divertible Waste** means any Waste for which a waste management facility has an area designated for materials. This includes, but is not limited to, brush, recyclables as per “schedule C”, cardboard, leaf and yard waste, metal, wood, CFC Appliances, drywall, clean asphalt roof shingles, concrete, brick, glass, clean fill, tires, electronics and other such materials as markets become available and as designated by the Director of Operations.
- m. **Electronic Waste** means televisions, display products, screens, monitors, image audio and video equipment, smart phones, telephone equipment, server and network devices, keyboards, type writers, iPod and video games, cables, wires and other peripherals for electronics.
- n. **Environmental Protection Act** means Environmental Protection Act, R.S.O. 1990, c. E.19, as amended or any successor legislation.
- o. **Household Waste** means Waste produced within a residence and **Does Not include Divertible Waste.**
- p. **Garbage Limit** means the limits are subject to change, based on the annual volume.
- q. **Generator** includes any registered owner, owner occupant, tenant or other person having use, occupation, charge, management or control of a serviced unit in, from or on which waste was produced.
- r. **Hazardous Waste** includes hazardous industrial waste, acute hazardous waste chemical, hazardous waste chemical, severely toxic waste, ignitable waste, corrosive waste, reactive waste, and any other items set out as hazardous waste in Ontario Regulation 347, as amended pursuant to the Environmental Protection Act.
- s. **Household Hazardous Waste** includes any Hazardous waste generated at a Residential Dwelling unit.
- t. **Leaf and Yard Waste** includes plant material generated in gardens and yards of a serviced unit, such as leaves, grass trimmings, pumpkins, straw bales, corn stalks and brush trimmings, and other materials which may be designated as leaf and yard waste by the Municipality.
- u. **Leaf and Yard Waste Approved Containers** include a kraft paper bag specifically designed for leaf and yard waste which is capable of being securely closed when filled and capable of supporting 20kgs when lifted that is not torn or ripped; a non-waxed corrugated cardboard box; open top rigid containers (excluding recycling bins) with a capacity of not more than 125liters and capable of supporting 20kgs when lifted, and such other containers as may be designated by the Director of Operations.
- v. **Liquid Waste** means waste that does not comply with the slump test as per the test method set out in Ontario Regulation 347 in schedule 9, as amended pursuant to the Environmental Protection Act R.S.O., c E. 19.
- w. **Municipality** means the Municipality of McDougall.
- x. **Metal Items** includes large household articles constructed predominately out of metal such as stoves, dishwashers, dryers, and bicycle frames, and other assorted items capable of being recycled for the metal content and other materials which may be designated as Metal Items.
- y. **Multi-unit Residential Building** includes a building used mainly for residential purposes containing 3 or more Dwelling units.
- z. **Municipal Act** means Municipal Act, 2001 S.O.c.25, as amended or any successor legislation.
- aa. **Municipal Law Enforcement Officer** includes a person appointed pursuant to section 15(1) of the Police Services Act by Municipal Council for the purpose of carrying out the enforcement of by-laws.
- bb. **Municipal Tag (Sticker)** means a tag or sticker provided by the Municipality upon proof of residency.
- cc. **Non-Resident** means any person who is not an owner, occupant, lessee, or tenant in the Municipality of McDougall.

- dd. **Occupational Health and Safety Act**, means Occupational Health and Safety Act, R.S.O.1990, c.O.1 as amended or any successor legislation.
- ee. **Organic Waste or Organics** includes all food materials such as fresh, frozen, dried, cooked and prepared food and leftovers, fruit, vegetables, pasta, bread, cereal, meat and fish products, plate scrapings, coffee grinds and filters, tea bags, dairy products, nuts, house plants, (no pots or baskets), food soiled paper toweling, tissue and wet paper, paper egg cartons, and any other material which may be designated as Organic Waste by the Municipality.
- ff. **Owner** includes an owner, occupant, lessee, tenant or any other Person in charge, management or control of a serviced unit in the Municipality.
- gg. **Pathological Waste** including any Human organ, bone, muscle, tissue or part(s) thereof, and also including needles or any other similar material or substance which contains or may contain any material which may be hazardous or dangerous.
- hh. **Person** includes an individual and a corporation and the successors, assigns, heirs, executors, administrators, or other legal representatives of a person to whom the content may apply according to law.
- ii. **Prohibited Waste** includes Hazardous Waste, Pathological Waste, manure, ammunition and explosives, waste in liquid or semi-liquid form, household hazardous waste, asbestos, carcasses, contaminated soil and any other items as may be designated by the Director of Operations.
- jj. **Recyclable Containers** includes clear and colored glass bottles and jars, empty paint cans and lids (with lids removed), aluminum, tin, and steel cans, plastic bottles, tubs and jugs provided they are a maximum size of 4 liters and marketed P.E.T. #1 H.D.P.E., #2 L.D.P.E., #4 P.P., #5, and other #7 Plastics, gable top containers, Tetrapak containers, spiral wound containers, empty aerosol cans and any other material which may be designated as recyclables containers in the municipalities collection agreement.
- kk. **Recyclable Paper Fibers** includes clean paper products for example news paper, mixed paper, fine paper inserts, junk mail, glossy flyers, catalogues, paperback books, telephone books, magazines, envelopes, old corrugated cardboard, box board, paper egg cartons, paper bags, shredded paper, computer and NCR paper, and any other material that may be designated as recyclable paper fiber in the municipalities collection agreement.
- ll. **Resident** includes an occupant, lessee, tenant or any other Person in charge, management or control of a serviced unit and resides within the Municipality of McDougall.
- mm. **Residential Dwelling Unit**, includes a domicile consisting of one or more rooms designed for use as a single housekeeping establishment
- nn. **Salvage**, means the authorized removal, reuse or recycle of waste at Waste Management Facilities.
- oo. **Scavenging** means the unauthorized removal, reuse or recycle of any waste at Waste Management Facilities.
- pp. **Service Provider** means the contractor and its agents and employees, retained by the Municipality for waste services.
- qq. **Supervisor** means a person employed by the Municipality in the Environmental Services Department or Public Works Department in a management role being responsible for Municipal Waste Management Facilities.
- rr. **Tipping Fees** are fees charged to a commercial hauler or account holder including residents who deposit items not accepted at the transfer station or **(Schedule B)**
- ss. **Waste** means any material deemed by the Person who owns it to no longer be required (e.g. Garbage, Organics, Recyclables, Metal Items, Bulky Items, Brush, Leaf and Yard Waste and non-collectable Waste).
- tt. **Waste Management Facility** includes a landfill site, Transfer Station, or waste processing facility licensed for the processing, sorting, transferring or disposal of Waste.

## 5. Delegated Authority

### General Delegated Authority

Municipal Officials and Staff are authorized, subject to any limitations contained in this by-law to do each of the following;

- a. The Mayor and CAO/Clerk are authorized to execute agreements negotiated by the Director of Operations in compliance with the authority delegated in this by-law and take any actions necessary to complete the action.
- b. The Director of Operations will implement the obligations under this by-law with the assistance of the environmental services staff. The director may develop guidelines and policies to guide staff.
- c. The Director of Operations, Supervisors, or staff under the direction of the Director of Operations have the authority to order Persons to leave or refuse access to Waste Management Facilities if the person is in breach of any provision of this by-law, is under suspension, or has failed to pay a fine imposed under this by-law.
- d. A written notice in the form of a notice of breach or notice of suspension (depending on severity) may be provided to a person or Registered Owner of a serviced Unit by a Supervisor or the Director of Operations.
- e. A Supervisor or the Director of Operations has the authority to lift a suspension if the registered Owner or Person demonstrates that he or she is in compliance with this by-law and has promised in writing to comply in the future, and may impose such terms and conditions as considered necessary taking into consideration the reason for a suspension.
- f. In the event that the Supervisor or the Director of Operations are absent or unable to carry out his or her duties under this by-law all authority granted herein shall be carried out by the Chief Administrative Officer or Clerk.

## **6. Role of the Director of Operations**

### **General Management (Facilities)**

- a. To determine hours of operations for Waste Management Facilities
- b. To negotiate the terms and conditions of agreements for accepting waste into Waste Management Facilities and recommend such agreements to council.
- c. Apply for, revoke or amend Certificates of Approval and Licenses for Waste Management Facilities and Systems.
- d. Take actions required to comply with terms and conditions of the certificates of Approval and any amendments thereto and any orders or obligations imposed by regulatory authorities.
- e. Take any actions necessary to comply or determine compliance with applicable laws and guidelines at Waste Management Facilities and related properties.
- f. Designate items to be included or excluded in diversion programs at Waste Management Facilities.
- g. Allow deposit of items in unusual or emergency situations and vary the rate.
- h. Designate Waste Management Facilities for Service providers and Local Municipalities.
- i. Suspend, discontinue or revoke Waste Services in whole or in part to a Serviced unit, Service Provider, Municipality, and other properties for which services have been approved for breaching any provision of this by-law.
- j. Reinstate Waste Services in whole or in part to a Serviced Unit, Service Provider, Municipality and other properties after services have been suspended, discontinued or revoked.
- k. Deal with any other matters assigned by this by-law or necessary for the collection, removal, processing, marketing and disposal of Wastes.
- l. Represent the Municipality on Waste management matters with the general public, regulatory authorities or other groups or persons.
- m. Establish programs and procedures to increase public awareness and understanding of Waste Services and waste issues, and to undertake research and provide advice to Council on procedures, policies and guidelines.
- n. Locate markets for Waste materials and to enter into verbal/ written agreements or contracts to market items, even where processing cost are incurred.
- o. Establish such things as are necessary to implement Councils decisions for the proper administration of this By-Law.

7. General Information and Requirements for Service

- a. Waste Management Services are provided to residents upon proof of residency by means of a sticker visible on the front windshield of the vehicle. Stickers are available only at the municipal office. Stickers must be physically attached to the front right corner of the windshield.
- b. Only waste generated in the Municipality of McDougall will be accepted at the transfer station.
- c. Only waste generated in the Municipality of McDougall and those with a commercial account will be accepted at the Landfill Site unless approved by Council.
- d. McDougall Residents will be able to deposit household waste and household recycling at the Transfer Station and the Landfill Site **FREE OF CHARGE as per Schedule B.**
- e. Public access to Waste Facilities is limited to the hours determined by Council.
- f. While attending the facility every person must conform strictly to all requirements of the Environmental Protection Act, the Occupational Health and Safety Act and other relevant regulations there under, any relevant Certificates of Approval and any Municipal Policies and Procedures.
- g. Persons depositing or delivering Waste to the Municipal Landfill Site must pay the appropriate tipping fee for that type of waste, as set out in the tipping fee By-Law.
- h. Account Holders in arrears to the Municipality for more than 30 days may be denied credit or access to the Waste Facility (Landfill).
- i. Every person depositing material at a Municipal Waste Facility shall deposit only such types of materials as are acceptable for deposit as designated by the Municipality as set out in Schedules A and B (attached)
- j. All waste deposited at any Municipal Waste Facility becomes the property of the Municipality and may be salvaged, reclaimed, recycled, composted, processed, disposed of, or otherwise dealt with by the Municipality as it deems fit.
- k. Commercial haulers are required to fill in the necessary “Landfill Site Usage Credit Application” at the Municipal Office and attached hereto as Schedule “F”. A commercial company outside of the Municipality of McDougall boundaries will require a deposit as listed below.  
The deposit will be cashed and deposited, and will be non-interest bearing. The deposit will be returned upon closure of the account, providing the account be in good standing.  
Failure to maintain a landfill account in good standing will result in the account being closed. If an account is closed due to failure to pay, an account will not be re-opened and the hauler will be required to pay at the gate.

Tonnes	Deposit
0-10 Tonnes	\$1,500.00
10-20 Tonnes	\$2,000.00
20-30 Tonnes	\$2,500.00
30-40 Tonnes	\$3,000.00
40-50 Tonnes	\$3,500.00
50-100 Tonnes	\$5,000.00

Any volumes greater than **100** tonnes being hauled from a single source must be approved by the Council for the Municipality of McDougall.

The account deposit will be periodically reviewed for discrepancies in actual tonnage per month and the original deposit amount; a larger deposit may be required to maintain a commercial account.

The Director of Operations has the authority to use his/her discretion and amend the deposit rate for any commercial account.

- l. A company within the limits of the Municipality of McDougall will require a deposit of \$500.00. The deposit will be cashed and deposited, and will be non-interest bearing. The deposit will be returned upon closure of the account, providing the account be in good standing.

- m. Failure to maintain a landfill account in good standings will result in the account being closed. If an account is closed due to failure to pay, an account will not be re-opened and the hauler will be required to pay at the gate.
- n. All applications will be approved by the Director of Operations, Public Works Supervisor, the CAO or his/her designate.
- o. Applications may take up to one week to be approved and activated at the landfill site.
- p. A minimum charge of \$8.25 will apply to all loads under 46kg that a tipping fee applies.
- q. Residents will be offered free dumping at the Landfill Site on the first Saturday of the month. Normal operating hours of 9am to 1pm will apply.

## 8. Prohibitions

No Person Shall:

### Sub-section 1

- a. Deposit waste or enter any waste Facility outside the Hours of Operations.
- b. Deposit waste at any Waste facility when such deposit has been forbidden by the Director of Operations or the Person in charge at the waste facility on the grounds that the deposit would be contrary to this by-law.
- c. Attempt to deposit any waste not generated in the Municipality of McDougall, and which does not comply with this by-law. Any waste attempted to be delivered or deposited that was not generated in the Municipality of McDougall or which does not comply with this by-law shall be removed by or at the expense of the person seeking to dispose of it.
- d. Deposit waste other than at the locations designated for the specific Waste type and in the manner required for the waste type.
- e. Deposit any prohibited waste except as provided for in section 10.
- f. Deposit any burning or hot material or set fire to any waste facility or equipment.

### Sub-section 2

- a. Behave in a manner that is offensive to Municipal staff and or any other persons in attendance, including indulging in any riotous, violent, threatening or illegal conduct, use of profanity or abusive language, or create a nuisance or in any way interfere with use of the facility by any other person.
- b. Deposit any waste that might pose a safety hazard to any person without first notifying the site staff of the risk and be authorized to deposit such waste as instructed, if deemed acceptable.
- c. Fail to pay the appropriate fees as set out in the tipping fee by-law.

## 9. Exception-Special Arrangements and Notice Requirements

The following items require the Municipality to be contacted in advance so the appropriate person can arrange for the delivery of these Wastes and applicable fees.

- a. **Asbestos**, despite Section (9), a person may deliver asbestos to the Municipal Landfill Site provided that the asbestos is disposed of in accordance with provincial or Federal statutes or regulations in effect at the time; and at the time of the delivery of the asbestos, the person notifies the operator of the Landfill that the waste is asbestos in order that the operator may ensure the immediate disposal of that asbestos. The supervisor or site operator shall have the authority to direct the delivery to a suitable site at a suitable time.
- b. **Contaminated Soil**, despite Section (9), a person may deliver contaminated soil (gas, diesel, oil) to the McDougall Landfill Site provided the Director of Operations has permitted it. The following procedure will be followed. A Toxicity Characteristic Leaching Procedure (TCLP analysis) has been performed on the material and submitted to the Director of Operations or his or her designate has reviewed the TCLP analysis to the leachate Quality Criteria (schedule 4) as amended in the Environmental Protection Act and determines that there are no exceedances, and arrangements have been made with the Supervisor at the Landfill Facility that will receive the contaminated soil.



## **10. Appeal**

- a. If a Person wishes to appeal a decision of the Supervisor or the Director of Operations under section 5, 6, 8, 9, a written notice of appeal must be delivered to the CAO of the Municipality within 10 days of the decision setting out the reasons for the appeal. The appeal will be reviewed by the CAO. No new evidence will be permitted and the decision of the CAO is final and binding.

## **11. Penalty**

- a. Any person who contravenes any provision of this by-law under Section 9, sub-section 1 of this by-law is guilty of an offence and subject to a fine in the amount identified in the Municipal Fines and Penalties By-Law and every fine is recoverable under the Provincial Offences Act, R.S.O. 1990 c. P33, as amended.
- b. Any person who contravenes any provision of this by-law listed in Section 9, sub-section 2 of this by-law is guilty of an offence and on conviction is liable to the maximum fine as provided for in the Municipal Act S.O. 2001, c. 25 as amended, and every fine is recoverable under the Municipal Act S.O. 2001, c. 25 as amended.
- c. At any time, the Municipality may proceed to pursue a conviction under Part 3 of the Municipal Act S.O. 2001, c. 25 as amended, where the Municipality has deemed the offense to be egregious in nature.

## **12. Cost Recovery**

- a. The person signing the Landfill Usage Credit Application can and will be held personally responsible for any delinquent costs incurred on the commercial account.
- b. Where any person fails to comply with the requirements or provisions of this by-law, the Municipality may recover the expense incurred for any actions taken in the same manner as municipal taxes.

## **13. Severability**

- a. If any provision of this by-law is declared invalid for any reason by a court of competent jurisdiction, the remainder of this by-law shall continue in force.

## **14. Certificate of Approval**

- a. The provision of this by-law shall be subject to the terms of the Certificate of Approval for the Waste Management Facilities of the Municipality and any relevant statutes and regulations as amended.

# Schedule A

## Acceptance of Material and Operational Guidelines

### Landfill Site

The following material will be accepted at the landfill site:

1. Landfill “Solid Waste”
  - a. Household waste free of hazardous waste
  - b. Commercial waste
  - c. Asbestos, properly secured and disposal pre-arranged with the landfill site supervisor
2. Landfill Construction/Demolition Waste
  - a. Wood, drywall, shingles and other non-hazardous construction materials free of metals.
  - b. Non-contaminated construction material is ground and used for daily cover, contaminated cover is placed in the cell.
  - c. Contaminated Soil, will only be accepted providing a T-clip analysis is provided and is prearranged with the landfill attendant. This material will be placed in the cell.
  - d. Any volumes greater than 50 tons from one location must be approved by the Public Works Supervisor.
3. Scrap Metal and White Goods
  - a. includes large household articles constructed predominately out of metal such as stoves, dishwashers, dryers, and bicycle frames, and other assorted items capable of being recycled for the metal content and other materials which may be designated as Metal Items
4. Recycling
  - a. Recycling is currently accepted at the landfill site on McDougall Road and the transfer station on Municipal Drive, and is as per Schedule “C”, attached hereto.
5. Tires
  - a. Tires larger than 22.5 inches will not be accepted.
6. Electronic Recycling (e-waste)
7. Other Large Items i.e. Boats, Vehicles, Campers (to be dismantled).
  - a. The following items must be removed from all large items before transporting to the landfill site, all gas, fuels, grease, oils must be drained and disposed of. All metal aluminum, chrome and rubber tires are to be removed and can be deposited in the applicable recycling area. Wooden boats will be ground up and recycled, fiber glass boats will be crushed and land filled, aluminum/metal boats and vehicles will also be recycled.
  - b. **Large items that come into the landfill site that have not been properly dismantled will be rejected.**
8. It will be the decision of the Council to the acceptance of waste from residents of other Municipalities.
9. Loads found containing non-acceptable wastes will be rejected and not allowed to dump. If dumped loads are found to contain unacceptable wastes, the origin of the waste will be determined and the hauler charged for the removal of such waste at a rate of 2 Times the set fee plus any disposal cost incurred by the Municipality of McDougall.

**Users/account holders who are found to violate these rules may be denied access to the site.**

10. All waste must be separated and dumped according to the attendant's direction. The landfill attendant has the authority to accept or reject the material.
11. Any waste that can be identified as divertible, as per the definition, (**Divertible Waste**, means any Waste for which a waste management facility has an area designated for materials including, but not limited to, brush, recyclables, cardboard, leaf and yard waste, metal, wood, CFC Appliances, drywall, clean asphalt roof shingles, concrete, brick, glass clean fill, tires, electronics and other such material) may be rejected based on volume.
12. Any volumes greater than **100 tonnes** being hauled from a single source must be approved by the Council for the Municipality of McDougall

## **All loads must be tarped.**

**\* Please Note that all hazardous waste material must be taken to the hazardous waste depot on MacFarlane Street located within the Town of Parry Sound. As per Schedule E (ATTACHED)**

### **Landfill Billings**

All vehicles entering the landfill site including McDougall residents, will drive onto the weigh scales where they will notify the landfill attendant of what type of material they are disposing of and its origin.

The vehicle will be weighed on entrance and when exiting to determine a tare weight. A receipt will be provided and must be signed by the driver.

If a vehicle fails to get a tare weight, then the total gross weight of the vehicle will be charged.

1. Tipping fee rates will be applied to all vehicles entering the landfill site, as per Schedule "D, attached hereto,
2. All commercial account holders hauling any waste materials generated by McDougall residents, will be charged a tipping fee.
3. All commercial account holders who are also residents and who are disposing of commercial waste will be charged a tipping fee.
4. Where a landfill hauler directs billing to another account, if the account holder refuses the billing it automatically becomes a billing to the hauler and a \$50.00 administrative charge is added to the hauler's account.
5. The Municipality of McDougall is exempt from the payment of tipping fees.
6. The landfill billing program generates an invoice at the time of disposing of materials. The operating procedures for this program are kept at the landfill site scale house and the Municipal office.
7. Landfill statements are generated at the beginning of each month with the terms of payment being net thirty (30) days. If payment has not been made within (30) days an interest charge of 1.5% compounded monthly will be imposed until the account is paid in full.
8. All payments are to be sent to the Municipality of McDougall office, 5 Barager Blvd, McDougall, Ontario, P2A 2W9. The landfill site attendant will not accept payments, for account holders. Only McDougall residents have the ability to pay tipping fees at the landfill site and must do so at the time of dumping or will be denied dumping privileges:
9. Landfill fees applied to municipal residents will be payable via debit or credit card, no cash
10. Landfill accounts which remain in arrears for thirty (30) days will be closed and dumping privileges suspended. The account will be reinstated after full payment has been received and deposits increased as per the application.

## **Schedule B**

### **Acceptance of Material and Operational Guidelines**

#### **Transfer Station**

##### **Acceptance of materials and operational Guideline**

The following materials will be accepted at the Municipal Transfer Station/ Landfill Site free of charge.

1. Household waste not containing any hazardous materials
2. Organic Waste
3. Household recycling as per schedule C (Attached)
4. Scrap metal (small items under 20kgs) larger items must go directly to the landfill.
5. Electronic Recycling (e-waste) as defined in the definitions

##### **Site Rules**

1. Waste Management Services are provided to residents upon proof of residency by means of a sticker visible on the front windshield of the vehicle. Stickers are available only at the municipal office.
2. Only waste generated in the Municipality of McDougall will be accepted at the transfer station.
3. Public access to Waste Facilities is limited to the hours determined by Council and posted at the site.
4. While attending the facility every person must conform strictly to all requirements of the Environmental Protection Act, the Occupational Health and Safety Act and other relevant regulations there under, any relevant Certificates of Approval and any Municipal Policies and Procedures.
5. Every person depositing material at the transfer Station shall deposit only such types of materials as are acceptable for deposit as designated by the Municipality.
6. All waste deposited at any Municipal Waste Facility becomes the property of the Municipality and may be salvaged, reclaimed, recycled, composted, processed, disposed of/or otherwise dealt with by the Municipality as it deems fit.

##### **Health and Safety**

1. The Health and Safety guidelines for the Transfer Station must be adhered to using the Ontario Health and Safety Act R.S.O. 1990 c. O.1. A current copy of this Act must be posted at the landfill site.
2. All employees and contractors of the Corporation of the Municipality of McDougall are to be aware of the Certificate of Approval.

**\* Please Note that all hazardous waste material must be taken to the hazardous waste depot on MacFarlane Street located within the Town of Parry Sound as per Schedule E (attached).**

**Schedule C**

**Municipality of McDougall**

**Two Stream Recycling System**

RECYCLABLE CONTAINERS	RECYCLABLE FIBRES
<ul style="list-style-type: none"><li>• Metal beverage and food cans</li><li>• Glass bottles and jars (clear and colored beverage &amp; food containers)</li><li>• Plastic soft drink bottles (PET)</li><li>• Rigid plastic bottles (eg. antifreeze, windshield washer fluid, milk jugs, fabric softener &amp; bleach bottles)</li><li>• Mixed plastics (eg. margarine, ice cream, yogurt, ketchup, peanut butter &amp; shampoo bottles)</li><li>• Plastic film (store plastic bags in another plastic bag, tie and place in blue box between layers)</li><li>• Aluminum trays and foil</li></ul>	<ul style="list-style-type: none"><li>• Kraft paper bags (including advertising inserts &amp; glossy)</li><li>• Magazines</li><li>• Catalogues</li><li>• Telephone books</li><li>• Boxboard (eg. cereal, detergent, shoe boxes, tissue boxes and cardboard tubes)</li><li>• Fibre egg cartons</li><li>• Mixed office paper</li><li>• Corrugated cardboard (layered cardboard boxes with a ripple)</li><li>• Juice drink boxes</li></ul>

Schedule D

Tipping Fees for Commercial Haulers

Landfill Charges

LANDFILL SOLID WASTE	DESCRIPTION	\$/TONNE
Household Waste	Household solid waste free of hazardous waste	\$137.00
Approved Leaf & Yard Waste & Brush	Clean & in an approved paper bag/trailer	Free
Unapproved Leaf & Yard Waste	In unapproved bags	\$53.50
Commercial Waste	Solid Waste	\$137.00
Commercial Waste Mixed with Divertible Waste	Unsorted commercial & divertible waste	\$214.00
Asbestos	Properly secured and disposal pre-arranged with landfill supervisor	\$187.00 (Minimum charge of \$187.00)
Non-Residential Rate (as approved by council)	All approved waste	\$283.00

LANDFILL CONSTRUCTION/DEMOLITION WASTE	DESCRIPTION	\$/TONNE
Wood sorted	Construction & Demolition & Brush	\$137.00
Mixed Construction Waste with Divertible Waste	Unsorted construction & divertible waste	\$214.00
Contaminated soil	Must meet municipal limits and provide lab	\$283.00
Shingles	Clean and free from debris, wood, plastic wrapping	\$187.00
Tires	Tires larger than 22.5" are not accepted	\$137.00

A minimum charge of \$8.60 will apply to all loads under 46kg that a tipping fee applies.

# Schedule E

## Household Hazardous Waste Site

### McFarlane Street - Parry Sound

Contact the Town of Parry Sound for Operating Hours

All acceptable products must have readable labels.

ACCEPTABLE	NOT ACCEPTABLE
<ul style="list-style-type: none"><li>• Acid</li><li>• Aerosols</li><li>• Ammonia</li><li>• Anti-Freeze</li><li>• Batteries/Car Batteries</li><li>• BBQ lighters</li><li>• Cleaning Fluids</li><li>• Detergents</li><li>• Diesel in a sealed container (will not be returned)</li><li>• Expired/unused medications</li><li>• Freon</li><li>• Fluorescent Tubes &amp; Bulbs</li><li>• Gasoline in a sealed container (will not be returned)</li><li>• Kerosene</li><li>• Motor Oil and Filters</li><li>• Paint/Paint Thinners</li><li>• Pesticides</li><li>• Propane Tanks (non-refillable)</li><li>• Syringes</li></ul>	<ul style="list-style-type: none"><li>• Ammunition</li><li>• Asbestos</li><li>• Explosives</li><li>• Flares</li><li>• 20lb Propane Tanks (fillable tanks NOT accepted)</li><li>• Pathological or Radioactive</li><li>• PCBs</li><li>• Roof Shingles</li><li>• Unidentified Waste</li></ul>

To learn how to dispose of waste that is not accepted, please contact  
the Ministry of Environment at (705) 497-6865